



## Fluid Transfer Permit / JSA Shell Rocky Mt. Production

Date \_\_\_\_\_ Number of People Involved \_\_\_\_\_

Name of person In charge \_\_\_\_\_

Name of person Involved \_\_\_\_\_

Spill Champion \_\_\_\_\_

Vehicle # ( If involved ) \_\_\_\_\_

Rig \_\_\_\_\_ Well Name \_\_\_\_\_

Description of Job \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Pre Job Checklist** To be completed before Starting fluid Transfer

At a minimum **2 people** are required to transfer fluid and both must initial each step.

Initial each step

1. Use of proper PPE relative to the job. Example: Protective gloves, safety glasses, respiratory protection, etc.			
2. Are all personnel properly trained for the transfer?			
3. Inspect the work area for potential hazards. Example: Are all valves in the proper position? Is work area illuminated properly? Do the dump valves have caps or plugs?			
4. If hoses are needed have they been inspected? Connections? Camlocks safety strapped? Valves?			
5. Is secondary containment needed?			
6. Have pits / tanks been inspected for fluid levels to prevent overflowing?			
7. Are spill response materials available? Example: absorbents, barriers, shovels, empty drums, etc.			
8. Can communication be maintained at all times? Radio, hand signals			
9. Truck drivers-ground wire connected? <b>Function vent system</b> ? No cell phone usage outside of truck.			
10. Inform the Driller of the fluid transfer.			

Signature of person involved \_\_\_\_\_

Signature of spill champion \_\_\_\_\_