



# MINUTES

**March 10th 8am-Noon**  
**Western Wyoming Community College**  
**Rock Springs, Room 1302**

## MISSION STATEMENT

The Rocky Mountain Health, Safety and Environmental Council is committed to providing a venue for producers, contractors, vendors and communities to share and communicate best HSE practices, policies and common challenges. The council will create a proactive atmosphere among participants to raise awareness, encourage consistency and offer education to all through interaction, sharing and networking.

- Promote sharing of best practice in the area of HSE among companies
  - Promote shutdown drills
  - Promote an atmosphere of openness and willingness to discuss issues
  - Recommend Best Practices designed to improve HSE
  - Sponsor classes/seminars/workshops in the area of HSE training
  - Encourage/support HSE recognition & reward efforts
  - Review HSE performance and upstream mentor/guidance measures... Recommend improvement opportunities
  - Ensure consistency of recommended Best Practices
  - Promote & encourage expansion of the HSE Council
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## 1. WELCOME

Cliff Walker, RMHSE Council Chairman, welcomed everyone to the meeting.

Cliff also reminded everyone that all future meetings are going to be held at Western Wyoming Community College in Rock Springs, Room 1302. WWCC will provide coffee and donuts.

## 2. EMERGENCY PROCEDURES

Cliff Walker outlined the alarms, evacuation procedures, and muster points outside the building (near the tanks behind the overflow parking area). He also reiterated the importance of the sign-in sheet, as that will be used to take a headcount once we have all safely exited the building.

## 3. Introductions

Those in attendance each introduced themselves, including name and which company they are representing.

## 4. Recap of the Minutes

Jeannie Wilkinson, Secretary, directed members to the location of the minutes, agenda, and guest presentations on the RMHSE Council website: [www.rmhsecouncil.com](http://www.rmhsecouncil.com)

## 5. Treasurer Report

- No Treasurer Report Available

## 6. Membership Report

- Membership Coordinator, Scott Walker, reviewed the membership report and invited attendees to join.

## **7. Accomplishments**

Scott Walker reviewed accomplishments at Halliburton  
Mike Lonsway reviewed programs implemented by various Producers  
Searle Brothers participated in the SHARPS program.

## **8. Incident Sharing**

- Two winter driving incidents were reviewed. Both occurred on slick roads with dense fog. Speed was a contributing factor in one incident **LEARNINGS:** Winter driving program review.
- Two employees stenciling tools and one employee removed safety glasses due to being scratched and the other employee struck the stencil with a hammer and a one piece struck the cheek and the other piece struck the employee in the eye. After several extensive medical procedures the employee will have sight in the affected eye. Recordable injury with loss time. **Lessons Learned:** Appropriate effective PPE.

## **9. Guest Speaker**

Dustin Hoffpauir, Anadarko introduced SafeLandUSA training.

## **10. Agenda for April 14<sup>th</sup>, 2010**

Richard Duginski, Squaretop Consulting Slips, Trips and Falls.  
Forrest Smouse, Franks Westates- Spring Time Hazards  
Tony Harris, Shell, DROPS Program  
Safety Summit Committee Meeting March 18<sup>th</sup>, 2010 10:30 3<sup>rd</sup> Floor  
Conference Room.