



MINUTES

May 14th, 2008

Halliburton Blairtown Complex, 2nd Floor

MISSION STATEMENT

The Rocky Mountain Health, Safety and Environmental Council is committed to providing a venue for producers, contractors, vendors and communities to share and communicate best HSE practices, policies and common challenges. The council will create a proactive atmosphere among participants to raise awareness, encourage consistency and offer education to all through interaction, sharing and networking.

- Promote sharing of best practice in the area of HSE among companies
 - Promote shutdown drills
 - Promote an atmosphere of openness and willingness to discuss issues
 - Recommend Best Practices designed to improve HSE
 - Sponsor classes/seminars/workshops in the area of HSE training
 - Encourage/support HSE recognition & reward efforts
 - Review HSE performance and upstream mentor/guidance measures... Recommend improvement opportunities
 - Ensure consistency of recommended Best Practices
 - Promote & encourage expansion of the HSE Council
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1. Welcome

Dan Samples, Membership Coordinator, welcomed everyone to the meeting.

2. Emergency Procedures

Dan Harris of Halliburton outlined the alarms, evacuation procedures, and muster points outside the building (the flag polls). He also reiterated the importance of the sign-in sheet, as that will be used to take a headcount once we have all safely exited the building.

3. Introductions

The following new or returning after a long absence attendees were present: Al Bramwell, Industrial Hoist and Crane; Pat Brown, Workforce Services; Bob Keith, Black Horse Construction; Jay Volsey, DXP Safetymaster.

Crystal Cantou, A&E
Byron Fitzgerald, A&E
Judy Rodgers, SW Cty
Dan Harris, Halliburton
Whitey Murloau, Seabord
Tony Harris, Shell
Ann Etcheverry, EnCana
Lauann Harper Ledgend Services
Brandy Duley Ledgend Services

Sara March Ledgend Pressure Control
James Roth, Halliburton
Bob Keith, Black Horse
Barb Gould, Qweststar
Pat Brown, DWS
Allan Meridith, Cannon
Joe Perimoskey, Cannon
Jeff Kovack, M&N
Bryan Cladwell, Baker Atlas
Joe Spencer, Baker
Russ Rawl, Baker
Jimmy Peterson, Aarons Water
Leslie Whitler, Aarons
Dave, DXP
Troy Sylvack, John Bunning Transfer
Bob Hanson, Sublette CTY
David Byerly, SOS
Mike McMurcury, Nabors
Keith Layton, Industiral hoist and Crane
Phil Ritchey, ICH
Bryan, IHC
Ernie Flores, RTR
Vince Bryant, Cameron
Kevin Ross, White Mtn Operating
Jessica Infrager, Bridger Crane
Robert James, Wind River

4. Recap of the Minutes

Carole Shafer, Secretary, quickly reviewed the highlights of the March Meeting and directed members to the location of the minutes, agendas, and guest presentations on the Council website: www.rmhsecouncil.com

Ann Etchevery motioned to approve the minutes, Whitney Merlau 2nd the motion and the motion passed unanimously.

5. TREASURER'S REPORT

- Ann Etchevery from EnCana has gotten the EIN# for the Council. The Number is #26-2605656.
- Norm Waller, Treasurer was not present.

6. MEMBERSHIP REPORT

- We are beginning a membership drive. If you would like to become member, please contact Norm Waller and pay your dues.

7. GOLF UPDATE

- No one from Golf Committee were present.

8. Steering Committee Nomination

- We will have nominations for the Steering Committee Positions. We need to vote on the Chairman, Treasurer, and Meeting Coordinator so they have some time to transition into the Council.

9. ACCOMPLISHMENTS

- Industrial Crane and Hoist completed 4 years without any recordables.
- A&E Flowtesting 3years and 6 months with no lost time and 1 recordable.
- Baker Atlas's Western Region has NO incidents for the month of April!

10. INCIDENT SHARING

- 3 spills average \$2000 each in one day. They were gathering dehy tanks and dumped the tanks on the location. No one was hurt.
- Had a leaking tank and a golden eagle who was circling the tank.
LEARNING: Need to remind everyone about the need for wildlife issues to be reported.
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11. GUEST SPEAKER – TOPIC: Fire Safety, Don Martinez, Fire District #1 Battalion Chief

- Presentation will be posted on the website to be used by anyone who would like to use it.
- If you want to get your extinguisher tested, please contact DXP or Mountain Land Fire Protection!
- Fire starts with fuel, then add an ignition source with air to create a fire.
- Five classes of fire –
 - Class A – anything that will leave an ash is an Ordinary Combustible.
 - Class B – Flammable liquids
 - Class C – Anything that is electrically energized.
 - Class D – Metal fires, like magnesium and potassium
 - Class K – Kitchen Fires/Restaurants
- Types of extinguishers –
 - One-time use for boats, RVs, house, etc. Metal head extinguishers are NOT one-time use and they can be recharged.
 - Rechargeable – Stored pressure rechargeable that need to be inspected monthly.

- Dry Chemical (ABC fires)
- Dry Powder (Class D fires)
- CO₂ (B and C fires)
- Halon (B and C fires)
- Foam (A and B Fires)
- Water (A fires)
- Inspections – you need to inspect the hose, the nozzle, hydro testing, handle, pressure gauge, top seal, corrosion on the bottom, hammer marks, and be sure to check the cartridges, etc. Must be done monthly and documented.
- Beware the powers will compact if they ride and sit in a truck for one year.
- There has been a rash of thefts of cartridges that the kids are stealing off trucks and creating explosive devices.
- Activating the cartridge is a safety hazard and pinch point. You have to be aware. Training and use is the best way to practice and train. The fire department can come and assist in the training of fire and fire extinguishers.
- Dry Chemical extinguishers are very corrosive and are an irritant. Use will require flushing of the skin – mainly hands and face.
- Before using an extinguisher:
 - Call 911 with location and information about injuries
 - Notify building occupants
 - Determine size and if you should fight or back away
 - Use your instincts and stop if your instincts tell you to
- **PASS** – **P**ull pin, **A**im at base of fire, **S**queeze handle fully, and **S**weep from left to right. Must attack from 12-10 feet away, but never get closer than 6 feet to the fire.
- Never turn your back on the fire.
- If you are in a contained room, shut the door behind you to help contain the fire. Keep all of the windows closed to help contain the fire. Close the door to the outside.
- Create a plan and work together as a team. Don't spray from opposite sides of each other or you will spray and hurt each other.
- Keep one extinguisher for escape in the event the fire grows.
- **CHALLENGE**: go back to your company and see what your fire extinguishers have been used for.
- **The Fire Department would like maps to help them know how to get to the location if they need to help.**
- **If you work with the Fire department on drills and training, they can also assist with plans etc. please use them! Their services are FREE – paid by your tax dollars!**
- Contact: Don Martinez, 307.362.9390, fd1@wyoming.com, www.fd1fire.com

12. **PROTESTERS**

- Rainbow, CLOUD, Sierra Club, and other groups have been protesting very heavily in the Pinedale area. Please be advised that you cannot harass them, but if you need assistance, please contact the Sheriff's office.
- They do not permit, so they are not bound by the time lines that the Forest Service has.
- Seed camps will begin in Mid-May and big events will be around the 4th of July. There were about 20,000 people they came as part of this movement.
- As they come in, all of the community services will be exhausted. Food Stamps, Food Banks, etc will be run out of supplies. The people are not of good hygiene. Most had lice, so that will create an outbreak issue. They have also drawn national media attention.
- Need to treat them nicely as to avoid an issue on the national media.

13. **COUNCIL UPDATES/INFORMATION**

- **Governor's Safety Conference** – Ann Etcheverry, Dave Keener and Dan Harris from Halliburton were at the booth helping. There were about 271 people there and we were received well.
- Ann Etchevery motioned and Tony Harris 2nd to have the billboard posted as presented.

14. **SAFETY BLITZ – TOPIC: Heat Safety, Ann Etchevery**

- Presentation will be posted on the website to be used by anyone who would like to use it.
- It's starting to get hot! Buy the correct FR so that the employees will wear it. It will cost a little more, but it's important that they wear them.
- Cool off through convection, evaporation, and radiation
- The best way to cool someone in our region is to get them wet. If you are down south, you would want to fan and dry them off.
- Layers are important because of changing weather is important in this area.
- Heat Related problems to watch for:
 - Heat Rash
 - Heat Cramps
 - Heat Exhaustion
 - Heat Stroke
- Prevention: acclimation to your environment and push fluids. Also need to ensure that you have the proper diet and rest periods at regular intervals.

15. June 11th Agenda

- Nomination and Elections of Steering Committee members – Chairman, Treasurer, and Meeting Coordinator. It was suggested that we can get a few people on the committee and then get them into their respective positions. This would give a transition time.
- INVESTIGATION presentation CANCELLED for JUNE.
- Treasurer Report
- Membership Report
- Golf update
- Safety Blitz –
- Guest Presentation – Environmental Side