



MINUTES

January 14th, 2009

Halliburton Blairtown Complex, 2nd Floor

MISSION STATEMENT

The Rocky Mountain Health, Safety and Environmental Council is committed to providing a venue for producers, contractors, vendors and communities to share and communicate best HSE practices, policies and common challenges. The council will create a proactive atmosphere among participants to raise awareness, encourage consistency and offer education to all through interaction, sharing and networking.

- Promote sharing of best practice in the area of HSE among companies
- Promote shutdown drills
- Promote an atmosphere of openness and willingness to discuss issues
- Recommend Best Practices designed to improve HSE
- Sponsor classes/seminars/workshops in the area of HSE training
- Encourage/support HSE recognition & reward efforts
- Review HSE performance and upstream mentor/guidance measures... Recommend improvement opportunities
- Ensure consistency of recommended Best Practices
- Promote & encourage expansion of the HSE Council

1. Welcome

Cliff Walker, RMHSE Council Chairman, welcomed everyone to the meeting.

2. Emergency Procedures

Scott Walker of Halliburton outlined the alarms, evacuation procedures, and muster points outside the building (the flag polls). He also reiterated the importance of the sign-in sheet, as that will be used to take a headcount once we have all safely exited the building.

3. Introductions

The following new or returning after a long absence attendees were present:

Steve Patterson – Baker Atlas, Terry Sangrin – Nabros, Corey Draycroff – Aarons, Jake Goodrich – Speedy, JD Robinson – RM Testers, Lynne Chadey – Williams, Cliff Walker – Weatherford and RMHSE Council Chairman, Carole Shafer – WWCC Director of PTCE and RMHSE Council Secretary, Jen Sherwood – Smith Services, Tony Harris – Shell, Greg Hardy – Shell, Don Keelin – Shell, Luann Harper – Legend Services, Brandy Gillis – Legend Services, Keeley Matthew – Legend Services, Lamont Edwards – Legend Services, Anglea Cables – Legend Services, Scott Walker – Halliburton, Kelly Hess – Franks Westates, Mike Lounsway – Franks Westates, Forrest Smouse – Franks Westates, Rich Jackson – Franks Westates, Lynne Harper – BP, Paul Knapp - M&N Equipment, Garry Smith - M&N Equipment, Barb Guhl – Qweststar, Judy Valentine –

Sweetwater County Emergency Management, Bob Hanson – Sublette County Emergency Management, Dave Keener – Cameron, Trent – Cameron, Steve Martin – BP, Jeff Freestone – BHI, Mike Waller – Waller Trucking, Byron Fitzgerald – A&E Flowtesting, and Josh Mozley – Williams.

4. Recap of the Minutes

Carole Shafer, Secretary, directed members to the location of the minutes, agendas, and guest presentations on the Council website: www.rmhsecouncil.com

Byron Fitzgerald motioned to approve the December Minutes and to attempt to obtain the November Meeting as we have them in the process at this point. The motion was seconded by Tony Harris. The motion passed with one nay.

5. Treasurer Report

- We have received \$3000 in dues for the year so far and a bill for \$3500 for billboard.
- We are in the process of getting out of the contract. We are playing phone and e-mail tag with the people in charge – Joe Lustik.
- Motion was made by Tony Harris to approve the report; seconded by Brandy Gillis with one nay.

6. Membership Report

- Dan Sample was not present.

7. Accomplishments

- BP over thrust section did a BPP Starsite audit and was awarded the recognition.
- M&N has gone through 2 OSHA site visits and John Watterson is working with him to achieve EVTAP.
- EnCana went three years without an LTA.
- EnCana shut down two crews – one for PPE violations and one for failure to properly use lock-out/tag-out.

8. Incident Sharing

- Two incidents with service vehicles going off the road. Mainly were night time driving issues and pick-ups were rolled. One was NOT wearing a seatbelt.
- Snow on a rig and an employee walking down the stairs. The stairs were a little icy even with ice melt/salt. With three points of contact, he slipped and fell down five stairs. Was LTA because of medication used to aid recovery. **BEST PRACTICE:** Employee was taking time, taking one step at a time, safety manager said there was nothing the

employee could have done differently. Ice melt was possibly the cause for the slipping.

- Employee came across an icy spot and yelled to everyone that it was icy, but didn't stop job to let others know. An hour later, an employee came through and slipped on that same spot. Not LTA.
- One company had 4 recordables for ice slips. **BEST PRACTICE:** Ordered slip on protection, but people don't put them on until they slip and fall. One producer is sending out letter to cover boot traction covers and stairs.
- **BEST PRACTICE:** Include stretches to help loosen the muscles to help eliminate injury.
- Employee gloves got stuck to the medal and employee was hurt because he couldn't move.
- WWCC Student killed while 4-wheeling at night.
- Lots of home accidents on 4-wheelers and snow machines, too. Need to watch for avalanche danger and safe trails.
- www.csb.org (Chemical Safety Board) there is a video of a tank explosion that covers three very avoidable deaths. There is also one on a propane incident that had been used in producer training.
- Silver Eagle refinery had a fire with fatalities. No one knew details. The Chemical Board has announced they will investigate.
- Had two employees coming home after training, were on I-80, it was snowing, roads were snow packed, they were going slow and got rear ended by a semi. Only minor injuries. Both were wearing seatbelts.
- WDOT has new winter driving video out. It's 6 minutes and we will try to get it uploaded to the website.
- An employee was following journey management rules by pulling off to have a conversation on the cell phone, but he caused the traffic behind him to stop because with the snow, he couldn't get off the road. Could have caused an accident.
- When using Journey Management, you have to be the leader to say no and as a manger stand by that employee.
- **BEST PRACTICE:** the office and employees family need to make sure that they are not calling the employee while the employee driving.
Example – employee calls office and family before leaving, so you know that you won't get calls while the employee is driving.

9. Wyoming Through with Chew – Candida Odde (Evanston)

candida@throughwithchew.com - Phone: 307.444.4038

Rock Springs: Terri Nations, 307.352.8501 (located at Memorial Hospital)

POWERPOINT ON www.rmhsecouncil.com under Guest Presentations

- Wyoming Department of Health is trying to work with blue collar industries to implement worksite wellness programs that include no

tobacco policies. Doing this helps maintain workforce and invest in long term health of your workforce.

- Tobacco is the #1 cause of preventable death, killing 45% of our workforce each year. There are a few companies who have tobacco free policies.
- In 2006, 14% of companies allow use of tobacco everywhere on the company property.
- Costs that can be decreased with these types of programs: insurance (life and health), maintenance (building and vehicle), workers comp, increases employee productivity.
- Steps to implement a program: Create plan, resolve legal issues, develop committee, devise policy, devise implementation plan, draft policy, announce policy, educate employees, implement policy, enforce the policy.
- First week of February 2009 – Through with Chew Week. Great opportunity to begin policy, etc. There is an activity guide available.
- Need to decide how you are going to inform employees and visitors to the facility about the regulation. Also, need to have consequences for violations, etc.
- There are kits available that you can order and have shipped directly to you. These kits have all of the tools for someone to quit, including a mirror to check for oral cancer, a chew substitute, and information about how to quit (including resources available).
- There are some vouchers available for the purchase of cessation resources that are FDA approved.
- On-line counseling services are available through the quitnet.com site.
- **STATE RESOURCES:** 1-800-QUIT-NOW (1-800-784-8669) or <http://wy.quitnet.com>

10. Safety Blitz – Mike Lousway – Defensive and Distracted Driving

POWERPOINT ON www.rmhsecouncil.com under Safety Blitz

- Paying attention – focus on the task. Selective attention, divided attention, and automatic attention. Humans are serial information processors (prioritize and execute).
- You can only pay attention to ONE THING at a time...
- Drivers are brain programmed to complete secondary tasks once the task is initiated.
- 2006 – Cell phone use was #1 cause of automobile accidents (both conversation and texting).
- Study shows: People using the cell phone while driving also commit the same driving errors as a drunk driver! Cell phone use limits brain activity for driving by 37%!

11. Follow-up

- **Billboard** – Luann to continue to keep in touch and send last check and invoice for the billboard. Then, we will have it taken down and no longer pay.
- **Radio Ads** – A few people heard it, and thought they were good. Jim Geeting couldn't make the meeting for additional information. Cliff will follow-up or next month.
- **Essay Contest** – If we are to do this, we would need to put together a plan and an outcome. Agenda idea to hammer out ideas at the Feb meeting.
- **National Safety Professionals Day (May 6)** – Carole will send out the link to the sponsor and we will look at the site to see about what we can do as a Council. Ideas: send a reminder to the bosses to let them know so they can thank their employees. Or, put something on the radio or in the newspaper ad. Use it to thank people and invite people to the meeting. Carole to get the price sheet for Rocket, Paul to get the Pinedale paper quotes, Lynn Harp will check Evanston and Casper Star.
- **STEPS Research** – Rich Jackson talked to people in the network; they work with OSHA, API, EPA, PEC, ISN, and IADC. Use the agencies as speakers. If you have questions, please call Benny at 361.227.8070. He is also willing to come and talk to us. Rich's recommendation is to have anyone with questions to call and to move forward with the collaboration. Rich Jackson motioned to move forward with collaboration with the STEPS Network; Byron seconded the motion and the motion carried with one nay. Cliff will contact them to let them know of our decision.
- **Nominations and Voting** – There were two nomination for Vice-Chair and none for Meeting Coordinator - Jim Geeting and Mike Lounsway. Motion by Paul Knapp to elect Mike Lounsway for the Vice-Chair position. The motion was seconded by Luann Harper and passed unanimously. With no nominations or interest in Steering Committee positions, Cliff asked for suggestions to fill the positions. No one gave input or suggestions. Rich Jackson volunteered to take on the position of Meeting Coordinator with Carole's help.
- **Payment and Dues** – If you have questions of payment etc, please contact Luann Harper, Treasurer, 307.362.7571 or legendservices@qwestoffice.net

12. Announcements

- Send all websites/resource links that need to be on the RMHSE Council website to cshafer@wwcc.wy.edu.
- If you are on an e-mail distribution list that you think you would like posted on the RMHSE Council website to cshafer@wwcc.wy.edu.

- Governor's Safety Conference Thursday, April 23rd.

13. February 11th, 2009

- **Guest Speaker** – DEQ Fugitive Dust
- **HSE Blitz** – OSHA Tie-off Regulations
- **Follow – up topics:**
 - Billboard contract,
 - radio ads,
 - essay contest option,
 - National Safety Professionals Day Ads,
 - November minutes,
 - Goals for 2009 finalized,
 - Governor's Safety Conference (April 23rd), and
 - Payment of dues.
 - MARCH: Safety Blitz – Propane Certification
- Steering Committee Meeting Tuesday night dinner before the meeting.