



# MINUTES

October 14<sup>th</sup>, 8am-Noon  
Halliburton Facility, Blairtown Road

## MISSION STATEMENT

The Rocky Mountain Health, Safety and Environmental Council is committed to providing a venue for producers, contractors, vendors and communities to share and communicate best HSE practices, policies and common challenges. The council will create a proactive atmosphere among participants to raise awareness, encourage consistency and offer education to all through interaction, sharing and networking.

- Promote sharing of best practice in the area of HSE among companies
  - Promote shutdown drills
  - Promote an atmosphere of openness and willingness to discuss issues
  - Recommend Best Practices designed to improve HSE
  - Sponsor classes/seminars/workshops in the area of HSE training
  - Encourage/support HSE recognition & reward efforts
  - Review HSE performance and upstream mentor/guidance measures... Recommend improvement opportunities
  - Ensure consistency of recommended Best Practices
  - Promote & encourage expansion of the HSE Council
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## 1. WELCOME

Mike Lonsway, RMHSE Council Vice-Chairman, welcomed everyone to the meeting.

## 2. EMERGENCY PROCEDURES

Scott Walker of Halliburton outlined the alarms, evacuation procedures, and muster points outside the building (near the tanks behind the overflow parking area). He also reiterated the importance of the sign-in sheet, as that will be used to take a headcount once we have all safely exited the building.

## 3. Introductions

Those in attendance each introduced themselves, including name and which company they are representing.

## 4. Recap of the Minutes

Carole Shafer, Secretary, directed members to the location of the minutes, agenda, and guest presentations on the RMHSE Council website: [www.rmhsecouncil.com](http://www.rmhsecouncil.com)

## 5. Accomplishments

- With the recent weather and driving, things are going well – no accidents!
- Lots of deer and antelope have been hit in company vehicles. They are migrating, so drive carefully. This season also means increase in hunting and off-road traffic.
- No fatalities from any companies present this month.

- Sublette County's new 19 foot truck with dispatch and meeting rooms that works with the trailer was used in a mock emergency management disaster drill with Shell at their new water facility.
- The University of Wyoming is doing a research project to help medical professionals prepare for anything that might happen on a well-site and ensure that the medical personnel are trained and ready for any trauma that comes in.

## **6. Incident Sharing**

- While driving on the beltway in Houston in the rain, a car came past fast with sopped up wheels. About two miles down the road, the car was without wheels! Be careful and slow down.
- First snow of the year, several accidents that could have been avoided. Also, need to slow down for accidents on the side of the road. And, if you are able, stop to help.
- Track hoe with a spring load was in the shop. Someone in the shop cut the bolt and shot the spring across the room 25 feet. Could have killed someone if it would have hit someone.
- One company had 5 recordables in a month. Went 411 days after that without one. Then, 7 weeks ago, the cycle started again – with off duty employees in company vehicles. Employee puts a fence post through hit truck quarter panel. Another employee hits a pallet on the interstate and blows right front tire and tears up fender. Employee falls asleep while driving 191 – rolled the vehicle two and a half times. He is fine and back at work. **LEARNINGS:** Employees need to respect company trucks. They were all avoidable accidents. Do a reminder of travel and space management with employees during this transitional weather season.
- Coming home from Wamsutter, something in the road. Car in front of the truck hit it. Driver tried to bail out at 50mph. Thankfully, the passenger pulled him back in and all were fine.
- Search and Rescue has had several searches for hunters who didn't come back from hunting. The person calling doesn't know where they are, except "Wind Rivers". That doesn't help on the searches.
- While catching a shuttle at the airport, the shuttle driver didn't get it in park and got it into reverse on accident while in a hurry. The shuttle rolled back and slammed into the shuttle behind it.
- Employee was with his sons shooting and one son accidentally dropped a gun and it killed the older son.
- 15 incidents with one company in the last month. Now, all policies are in place for no electronic use in vehicles.
- There have also been some incidents with companies where the employees are not using their training for driving.

## **7. Treasurer Report**

- Invoices for membership go out in December.

## **8. Membership Report**

- Membership Coordinator, Dan Sample, was not present.

## 9. **Announcements –**

- Carole Shafer, Secretary, job is changing at the college and the RMHSE Council will still fall within her division, but a Programs Administrator will begin attending the meetings in her place.
- In December at the Goal Setting Meeting there will need to be an election for Secretary as that will be Carole's last meeting.
- WWCC will still assist in the maintenance of the website and any other projects as needed.
- WWCC is still willing to host the meetings each month at the Rock Springs campus.
- A motion was made by Mike Lounsway and seconded by Tony Harris to move the meetings to WWCC. The motion passed unanimously. Scott Walker of Halliburton also mentioned that Halliburton was in the process of increasing their security measures and that the move was a good idea as it would be easier to access.

## 10. **STEPS and Safeland – Rick Ingram, BP**

- RMHSE Council is currently on the STEPS National Website: [www.nationalstepsnetwork.com](http://www.nationalstepsnetwork.com)
- Services, Transportations, Exploration, and Production Safety.
- There are several associations across the country.
- STEPS is also working on SafeLandUSA. It will roll out January 1<sup>st</sup>. It will be an 8 hour orientation that is required one-time. The program will come with syllabus, delivery, and tests included in it.
- Goal is to get all operators in the industry included in the course.
- The training information will all be included in one database and accessible for companies who need the information.
- Course will include a Photo ID card for each participant.
- For those who currently have a card, there will be just a few modules needed to be added and those will be available.
- All major producers are currently working together to all be involved.

## 11. **Producer Updates**

- EnCana – Ty
  - EnCOSA deadline is Dec 31 for EnCana to pay. Then, the contractors will have to pay.
  - Can get classes at Western Wyoming Community College, Central Wyoming College, or Wyoming Contractors Association.
  - Call WWCC 307.872.1326 for information on classes and to set up a special class if needed.
- BP – Steve Martin
  - No drilling in Moxa.
- Shell – Tony Harris
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**12. Guest Speaker –**

\*\*\* Presentation on Website – [www.rmhsecouncil.com](http://www.rmhsecouncil.com) \*\*\*

**13. Safety Blitz –**

\*\*\* Presentation on website – [www.rmhsecouncil.com](http://www.rmhsecouncil.com) \*\*\*

**14. Meeting Follow-up**

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